



LOAN/GRANT APPLICATION FORM
Bangladesh Municipal Development Fund (BMDF)
Grameen Bank Bhaban (Level-13), Mirpur-2, Dhaka-1216, Bangladesh,
Tel/Fax : 88-02-48033024, 48036070 Fax: +88-02-48036070
E-mail: info@bmdf.gov.bd, Web: www.bmdf.gov.bd



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1. Name of Urban Local Body (ULB):

1.1 Address of the ULB:

1.2 Telephone: Fax No : E-mail:

1.3 Date of establishment: Class: City corporation/Paurashava: A/B/C

1.4 ULB Population:

ULB Population			
Date	Total	Male	Female
A. Present			
B. According to Census of 2011			

1.5 Head of ULB

Name of the Mayor	Duration		Mobile phone	Remarks
	From	To		

1.6 Key persons of the ULB

Designation	Name	Date of joining	Mobile Phone	E-mail

1.7 Man power of ULB

Employees	Sanctioned post	Working at Present	Vacant post	Temporary	Master Roll/ Work Charge	E-mail
Officers						
Staffs						

1.8 ADP for last three years:

YEAR	ADP BUDGET	SOURCE			ACTUAL EXPENDITURE	REMARKS
		Own	Govt.	Other		
2018-19						
2019-20						
2020-21						

1.9 Particulars of Bank Accounts showing deposits of the ULB:

Sl. No	Name of bank	Address	A/C Type	A/C No	Balance in the month of submitting Application	Remarks
1.						
2.						
3.						

Note: **Bank statement to be attached.**

2. Provide a brief description about the ULB (attach sheet):

Brief Description of the ULB					
2.1 Socio-Economic Profile			2.2 Financial Profile (Last 3 Years)		
Land Area	Primary Economic Activities (Top 3)	Poverty Incidence	Total Annual Income	Total Annual Expenditure	Annual Savings
	1.		Year 1	Year 1	Year 1
	2.		Year 2	Year 2	Year 2
	3.		Year 3	Year 3	Year 3
2.3 ULB Development Direction					
Please briefly discuss the development priorities of the ULB and how the Subproject Investment will support these. Attach additional sheets as needed.					

2.4 Description of Ongoing ULB Projects								
Project Name	Description	Location	Status / Target Completion Date	Amount	Funding Source	Funding Breakdown (If Applicable)		
						Loan	Grant	Equity

2.5 Project Implementation Experience
Briefly describe experience in implementing projects to present ULB capability (attach additional sheets as needed).

3.0 Legal and Financial Status:

3.01 ULB Legal Standing
Are there legal cases pending against the ULB? If the answer is YES, please provide details (attach additional sheets as needed).

3.02 ULB Financial Standing

1. *Are there outstanding revenues to be collected? If the answer is YES, please describe the type of revenues and the reason for the delay (attach additional sheets as needed).*
2. *Are there outstanding bills to be paid to concerned institutions? If YES, please describe the type of revenues and the reasons for the delay (attach additional sheets as needed).*
3. *Is the ULB in default with any bank/financial institution? If the answer is YES, please provide details (attach additional sheets as needed).*

4. **Name of the Project:**

5. **Type of Project:** Non-revenue generating/ Revenue generating

6. **Brief description of the proposed project (attach separate sheets as shown in Annex-7):**

7. **Tentative cost of the Project:**

8. **Component wise Cost:**

9.1 List the Components of the proposed project.

Components	Unit	Size	Location (Ward No.)	Indicated cost	Total Amount
Income Generating					
Municipal Market/Super Market					
Multipurpose Commercial Centre					
Municipal Service Centre					
Community Centre/Auditorium					
Bus/Truck Terminal					
Kitchen Market					
Municipal Park					
Others					
Non-income generating					
Road					
Drain					
Street Light					
Water Treatment Plant					
Pipe Line					
Public Toilet					
Box Culverts					
Water Treatment Plant					
Integrated Waste Management					
Total Amount:					

9.2 Work schedule: (Attach separate sheet)

10. **DOCUMENTS/INFORMATION TO BE SUBMITTED:**

10.1 Certified copy (ies) of resolution of the ULB stating the followings:

- i List of works to be under taken showing in the ULB's Master Plan/Land use development plan;
- ii Assistance from BMDF LOAN20.....%, GRANT80.....%,
ULBs contribution10..... %
- iii Collateral/security (Mortgage, govt. grant etc) offered by the ULB:

- 10.2 Audit Reports (balance sheet, cash flow, income, expenditure etc.) of last 3 years.
- 10.3 Revenue target & achievement (last 3 years.)
- 10.4 Any outstanding revenues to be collected: Yes/No
If yes describe reasons for delay:
- 10.5 Any outstanding bills of the ULB to be paid to other agencies: Yes/No
If yes describe reasons for delay:
- 10.6 Fill up the relevant portions of the annexes 1-8.
- 10.7 Name and specimen signatures of two representatives (one authorized and one alternate)
Authorized to deal on behalf of the project with BMDF with respect to this application.

Name

Signature

a......

.....

b.

.....

11. Loan/Grant Application Fee/other charges:

- 11.1 Cost of the application form, Tk. **1,000/- (One thousand only)** to be paid in bank draft/pay order in favor of BMDF.
- 11.2 A non-refundable application processing fee to be paid in demand draft (DD)/pay order in favor of **BMDF**. The non-refundable application fee of **Tk. 5,000/-(Five thousand only)** to be paid for any class of ULB and **Tk. 10,000/- (Ten thousand only)** for City Corporation
- 11.3 **Other Charges:** Service charges will be charged at 1.5% of the total project cost at the time of Sub-project Agreement (SPA) signing.
- 11.4. Loan Interest Rate: The rate of interest for the loan will be @ tk 5% per annum to be charged quarterly. **Default rate will be 1% per annum over the fixed rate charged quarterly.** Borrowers for whom semi-annual payments are in arrears will not be eligible for further loans.
- 11.5 **Amount of Loan/Grant:** The maximum amount of loan/grant will be Tk 1600 million for DSCC, Tk 1600 million for DNCC, Tk 1500 million for CCC, Tk 1000 for any other city corporation, Tk 800 million for Category A Paurashava, Tk 500 million for Category B Paurashava, and Tk 250 million for category C Paurashava.

12. UNDERTAKING

For availing financing assistance from BMDF, it is undertaken that the sponsoring ULB:

- 12.1 shall carry out the Investment Project or cause the Investment Project to be carried out, with due diligence and efficiency and in conformity with appropriate administrative, financing, engineering, public utility and Municipal practices;
- 12.2 will fulfill all legal requirements of the Govt. of Bangladesh, BMDF and IDA;
- 12.3 have no legal proceedings pending against the sponsoring ULB by banks/financing institutions and the GOB at the time of making of the application for financing;
- 12.4 ULB shall agree, procurement of goods, works and consultants' services required for an Investment Project and to be financed out of the loan/grant from BMDF shall be governed by The Public Procurement Regulations Act 2006 & The Public Procurement Rules 2008 and IDA.
- 12.5 agrees to maintain records and accounts to reflect in accordance with sound accounting practices the operations, resources and expenditures; and submit quarterly accounts and progress reports, as well as Annual Audited accounts of the Investment Project as well as that of the sponsoring ULB to BMDF.
- 12.6 has undergone/undergoing a municipal assessment to identify institutional, financial weaknesses, and has adopted/adopting a Revenue Enhancement Action Plan (REAP) to address weakness and institutional capacity to implement the project and to operate and maintain constructed facilities satisfactorily.
- 12.7 has prepared CIP report and submitted to BMDF
- 12.8 agrees that the ULB will make necessary maintenance program of the project as required from own budget as and when necessary.
- 12.9 agrees that an ESCROW account will be opened in any branch of Janata Bank Ltd. as per requirements /instructions of BMDF.
- 12.10 agrees that in case of any default by the ULB/ESCROW ACCOUNT BMDF is hereby authorized to take the Govt. allocation/grant (in part or whole) /any other assistance in cash/kind to update repayment including final settlement of the loan.

On behalf of the sponsoring ULB this application is made to BMDF for processing financing (loan/grant). Your early consideration for accepting this application will be appreciated.

Date of application:

Signature of authorized representative
of Sponsoring ULB

NOTE FOR THE APPLICANTS:

1.0 General:

- 1.1. Be accurate/correct in giving information
- 1.2. Hiding/misrepresentation of any information will disqualify for getting any loan/grant
- 1.3. At any stage/time the officials from BMDF or the development partner may visit the ULB/project to check up progress, facts & figures etc. submitted by the applicants.
- 1.4. Contribution of higher % by the ULBs will prove the financial strength of the ULBs and will get **preference** in getting loan/grant.
- 1.5. Any ULBs whose Tax collection achievements are below 60% of the target will **NOT** be considered for any loan/grant.
- 1.6. Applicants are to ensure adhere/abide by all terms and conditions as agreed between BMDF & IDA.
- 1.7. The ULBs shall be responsible for maintenance of the project after completion from its own revenue income.
- 1.8. The ULBs will carry out procurements for the sub projects in accordance with the PPR-2008
- 1.9. All procurement/contract for the project will be done in accordance with the standard bidding document acceptable to the development partner and BMDF.
- 1.10. Projects may be suspended or cancelled in case of deviations from the Guidelines in the procurement process or any violation of the terms and conditions.
- 1.11. ULBs may prepare the project proposals by own engineers/consultants/others.
- 1.12. ULBs who will not be able to **REFUND** loan amount in time is advised **not to apply** for loan.

2.0 ULB's Eligibility Criteria:

- 2.1 Projects for financing should be part of the local Capital Investment Plan (CIP)
- 2.2 ULBs have to demonstrate Community Participation in project selection and financing decisions, & use the PPA (people's participatory approach) Framework.
- 2.3 ULBs are to have carried out Municipal Assessments and prepared Revenue Enhancement Action Plan (REAP)
- 2.4 The proposed projects are consistent with local Land Use Development Plan.
- 2.5 ULBs are to have filled key positions, particularly at the senior level.
- 2.6 ULBs should have carried out a Plan for Valuation and Updating of property tax (Holding Tax) Records and Collections.
- 2.7 ULBs are to demonstrate that all projects have a ROI of at least 12%.
- 2.8 ULBs have to carry out an analysis of public vs. private provision and apply for BMDF financing only if private provision is shown to be infeasible.
- 2.9 ULBs are required to supply years of past financial records on such matters as tax and fee revenue levied, collection rates, capital investment percentages of total expenditures, spending on operations and maintenance of capital facilities, etc.
- 2.10 ULBs should have been operating a successful development program for a minimum of two years.

- 3.0 **Matching Fund:** ULB shall contribute at least 10% of the total project cost as matching fund from its own revenue sources.
- 4.0 **Maintenance of Records and Audit:** The ULB shall maintain records and accounts to reflect sound accounting practices to be open for inspection by BMDF/consultant/IDA. The expenditure made from the project account shall be audited, after the end of each year, by the government audit team and also by independent auditors acceptable to IDA/BMDF.
- 5.0 **Design, Supervision and Monitoring:** Project documents, design, supervision & monitoring shall be made by ULB's own staff/consultant/any other.
- 6.0 **Eligible Activities of a Project:**
- A project will be eligible for financing from BMDF only if it falls within one or more of such municipal service sub-sectors as water supply, road, drainage, sanitation, waste management, markets, bus/truck terminals, Office complex, traffic management and street lighting.
- 7.0 **Machinery and equipment required implementing the projects:**
- ULB shall submit a list of construction equipment, machineries, vehicles etc. & any other to be required to implement the project.

Note:

If you need any clarification or assistance, please contact following persons of BMDF:

Name	Designation	Mobile	Email
Ahmmad Zaman Tariq	Urban Development Specialist	01730714573	aztariqmt@yahoo.com
Md. Aamir H. Shikder	Urban Local Body Capacity Building Coordinator	01730041582	aamir@bmdf.gov.bd

ENVIRONMENTAL AND SOCIAL RESETTLEMENT FORM

Social Category* : S-1/2/3

Type of Social Impact			
Sl.		Yes	No
1.	Any squatters on the land		
2.	Legally valid structure being acquired/ damaged?		
3.	Authorized structure being removed/ damaged?		
4.	Person losing employment/livelihood?		
5.	Household losing access to common resources & facilities?		
6.	Household losing legally valid crops/trees?		
7.	Tenant/lessee losing legally valid crops/trees?		
8.	Encroacher/squatter losing crops/trees?		
	Total No. of PAPs		

The total number of PAPs will be the number of persons affected by any one of the following impacts listed above.

In case an individual is affected by more than one impact, (s)he will be counted as on PAP.

* Social Category:

S-1 Category > 200 PAPs

S-2 Category 1-200 PAPs

S-3 Category No PAPs

** PAP means Project of affected persons.

Prepared by
(SAE/AE)

Checked by
(AE/XEN)

Recommended by
(CEO/Panel Chairman)

Approved by
(Mayor/ Administrator)

Note: ***Attached Annexure 9 (A1) must be filled up properly for each and every sub-project schemes.***

FINANCIAL DATA SHEET**GENERAL**

1	Is the ULB maintaining individual project accounts	Yes/No
2	Is the ULB preparing annual budget. If yes, enclose a copy of recent plan.	Yes/No Enclosed/ Not enclosed
3	Is the ULB preparing financial plan, if yes, enclose a copy of recent plan	Yes/No
4	Exposure to loan by sector	
	SECTOR	SOURCE
	Water supply	
	Roads	
	Drainage,	
	Sanitation	
	waste management	
	Markets	
	Public Toilets	
	Parks	
	Community centers	
	Bus/Truck Terminals/	
	Others	
	Total	
5	System of Recovery followed by ULB in case of user charges such as water taxes etc. (i) Water and all other Taxes (ii) Excess Water Charges (iii) Rents from Commercial Complexes	
6	Percentage of Recovery during past 5 years	Annexure 4

7	Level of Tariff / Taxes/Levies (i) Initial Charges (a) Shopping/ Commercial (b) New Water Connection Domestic Non-Domestic (ii) Regular Service Charges a. Water Charges Monthly Domestic Tk. /1000 litres Commercial Tk. /1000 litres b. General Purpose Tax % of AR % of AR c. Lighting Tax % of AR % of AR d. Water Supply Tax % of AR % of AR e. Drainage Tax % of AR % of AR f. Other Tax % of AR % of AR g. any other AR- Annual Revenue (iii) Other Levies (Non Tariff) As per Municipal Acts (iv) System followed for increasing these charges. Date of last revision of Tariffs. Has it been approved by Government: Yes/No <div style="display: flex; justify-content: space-around;"> System Last Revision </div> (a) Water Charges (b) Property Tax (c) Rents on Shopping Complexes Once in 1/2/3years (d) Other levies	
8	If there is no increase anticipated in tariff how does the agency proposes to meet the liabilities after completion of the scheme.	The proposed scheme are remunerative in nature, the revenue thus generated from the scheme will be able to meet the debt commitments (Refer Cash Flow Statement – Annexure 3)

Cash Flow Statement for Market

List of AssumptionProject Details

1. Project Cost Tk.. Lacs
2. ULB
- Share of Cost Tk. Lacs
3. BMDF
- a. Share of Cost Tk. Lacs
- b. Interest Rate %
- c. Repayment Period years
- d. Repayment Factor
4. O&M % of Capital Cost
5. Inflation %
6. Rent revision %
(once in years)

Financial Cash Flow Statement**Tk. In lacs**

Year	Income	Interest on Deposits	Total Income	Project Cost	O&M Cost	Debt Servicing		Annual Burden	Net Revenue	Status
						ULB	BMDF			
1	2	3	4 (2+3)	5	6	7	8	9 (6+7+8)	10 (4 -9)	11 4-(5+6)
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
									FRR%

Demand Recovery Statement

		2016-17	2017-18	2018-19	2019-20	2020-21
A	Demand	1. Property Tax				
	Arrear					
	Current					
	Total					
B	Collection					
	Arrear					
	Current					
	Total					
C	Balance					
	Arrear					
	Current					
	Total					
D	Collection Performance					
	Arrear					
	Current					
	Total					
A	Demand	2. Water Charges				
	Arrear					
	Current					
	Total					
B	Collection					
	Arrear					
	Current					
	Total					
C	Balance					
	Arrear					
	Current					
	Total					
D	Collection Performance					
	Arrear					
	Current					
	Total					
A	Demand	3. All Taxes, Charges and Fees				
	Arrear					
	Current					
	Total					
B	Collection					
	Arrear					
	Current					
	Total					
C	Balance					
	Arrear					
	Current					
	Total					
D	Collection performance					
	Arrear					
	Current					
	Total					
	Total Demand (1+2+3)					
	Total Collection (1+2+3)					
	Collection performance					

FINANCIAL PERFORMANCE OF:**A. ULBs ACCOUNTS**

1	Accounts Received upto (a) Audited (b) Not auditedyrs
2	Name of the Audit Authority	
3	BUDGET BOOKS (LAST FOUR YEARS)	TO BE ATTACHED
4	AUDIT REPORT	LAST 2 YEARS

B. DEBT PROFILE

Refer loan Statement enclosed –

C. COMPARATIVE FINANCIAL PERFORMANCE

Taka in lacs

Sl	Description	2016-17	2017-18	2018-19	2019-20	2020-21
1	(+) Surplus/(-) Deficit (During the FY)	(+) Surplus	(+) Surplus	(-) Deficit	(-) Deficit	(+) Surplus
2	Cash and Bank Balance					
3	% of A&I charges (Admin Expenditure to Income)					
4	% of overdue expenses					
5	Capital Fund					
6	Reserves and Surplus					
7	Long Term Liabilities					
8	Net Fixed Assets					

D. STATEMENT OF RECEIPTS AND PAYMENTS

Taka in lacs

	Budgeted			Actual		
	2018-19	2019-20	2020-21	2018-19	2019-20	2020-21
Opening Balance						
Revenue Account						
Capital Account						
Receipts						
Revenue Account						
Capital Account						
Total						
Payments						
Revenue Account						
Capital Account						
Total						
Closing Balance						
Revenue Account						
Capital Account						

E. UTILISATION OF FUNDS

Tk. In lacs

		2017-18	2018-19	2019-20	2020-21
1	Revenue Expenditure				
	Establishment Expenses	Refer Cash Flow – (Annexure 3)			
	Administration Expenses	“			
	Interest	“			
	Others	“			
2	Capital Expenses				
	Land	Refer Cash Flow – (Annexure 3)			
	Repayment of BMDF	“			
	Repayment of Govt. Loans	“			
	Others	“			

F. RECOVERIES AND OUTSTANDINGS

Taka in lacs

	2017-18	2018-19	2019-20	2020-21
Recoveries outstanding at the beginning of the year	Annexure 4			
Recoveries due for the year				
Total				
Recoveries made during the year				
Recoveries outstanding at the end of the year				
Others				

G. LIQUIDITY (CURRENT YEAR) AS ON

30/06/2018

Cash Balance – Treasury	Tk.	lacs
Bank Balance -----Bank	Tk.	lacs
Short Term	Tk.	lacs
Long Term	Tk.	lacs
Others	Tk.	lacs

H. PROJECT FINANCIAL**(I) Demand – Supply**

	Year 1	Year 2	Year 3	Year 4
Demand (for last 4 years)	Not Applicable – New Project			
Projected Demand (for 4 years)	Refer Cash Flow Statement – Annexure –3			
Supply (for last 4 years)	Not Applicable – New Project			
Projected Supply (for 4 years)	Refer Cash Flow Statement – Annexure –3			
Demand Supply Gap (past)	Not Applicable – New Project			
Demand Supply Gap (future)	Refer Cash Flow Statement – Annexure –3			

(II) Projected Cash Flow without proposed Project

	Year 1	Year 2	Year 3	Year 4
Revenues	Not Applicable – New Project			
Expenditure	Not Applicable – New Project			
Surplus/Deficit	Not Applicable – New Project			

(III) Projected Cash Flow of proposed Project

	Year 1	Year 2	Year 3	Year 4
Revenues	Refer Cash Flow Statement – Annexure 3			
Expenditure				
Surplus / Deficit				
FRR/ERR				

FRR – Financial Rate of Return

ERR – Economic Rate of Return

Out Standing Loan Statement as on

Source/ Purpose	Date of Loan	Amount (Tk.in lacs)	Interest Rate	Amount due	Amount paid	Amount over due	Outstanding	Reasons for over due
Schemes								
Roads								
Water Supply								
Others								
BMDF								
Other Dues								
Total								

Project Description

[প্রকল্প সংক্রান্ত সংক্ষিপ্ত বিবরণী]

[প্রত্যেকটি প্রকল্পের জন্য পৃথক পাতা ব্যবহার করণ]

1. Name of the Project (প্রকল্পের নাম):
2. Objectives (প্রকল্পের উদ্দেশ্যসমূহ):
3. Types of Project (প্রকল্পের ধরণ): Revenue generating (আয়বর্ধক)।
4. Tentative Cost of the project (প্রকল্পের সম্ভাব্য ব্যয়):
5. Components of the Project (প্রকল্পের উপাদানসমূহ):
6. Technical Specifications of the Project (প্রকল্পের ড্রইং এবং ডিজাইন):
7. Location of the Project (প্রকল্পের অবস্থান চৌহাদিসহ):
[Showing in Map Including surroundings]
8. Total Land Area (সর্বমোট জমির পরিমাণ):
দৈর্ঘ্য: প্রস্থ:
9. Existing Conditions of the Project Area (Present use of the land):
[প্রকল্পের জমির বর্তমান অবস্থা]
10. Land Acquisition required (জমি অধিগ্রহণ প্রয়োজন কিনা): Yes/No.
11. Describe the nature of benefits expected from the project:
(প্রকল্প থেকে প্রত্যাশিত সুবিধার প্রকৃতি বর্ণনা করুন)
12. Describe the Income expected from the project including O&M Expenditure:
(প্রকল্প থেকে বাৎসরিক আয়ের বিস্তারিত বিবরণ ও মেরামত ও সংরক্ষণ বাবদ ব্যয়ের বিবরণ)
13. Beneficiaries of the project (প্রকল্পের সুবিধা ভোগীর সংখ্যা):

- Populations:	- Household:
- Number of Business:	- Others:
14. Tentative Risk of the project:
(প্রকল্পের সম্ভাব্য ঝুঁকিসমূহ, যদি থাকে)
15. Other Important Issues related with the projects (if any):
(প্রকল্পের সাথে সংশ্লিষ্ট গুরুত্বপূর্ণ তথ্যাদি)
16. Operation of the project:
17. Maintenance of the project after completion:
18. Remarks:

Annexure-8

DEBT STATUS

(Tk. in lacs)

Sl.No	Sector/ purpose	Source	Date of loan received	Amount (Tk. in lacs)	Interest rate	Principal due	Interest due	Amount overdue
1.								
2.								
3.								
4.								
5.								
		Total						

Annexure – 9 (AI)

PRELIMINARY SCREENING FORM FOR SOCIAL SAFEGUARDS ISSUES

[This form is to be filled in by ULBs and sent to BMDF with the subproject financing requests]

A. IDENTIFICATION

1. *Name of Municipality:* *Name of District:*
2. *Name/Location of Subproject:*
3. *Scope of Subproject:* ☐ New construction ☐ Improvement/Expansion ☐ Repair/Renovation
4. *Description of the physical works:*
.....
.....
.....
5. *Screening Date:*

B. PARTICIPATION IN SCREENING

6. *Names of ULB members & officials participated in this screening:*
.....
.....
7. *Names and address of community members, including would-be affected persons, participated in this screening:*
.....
.....
.....
.....

C. LAND REQUIREMENTS & IMPACT ISSUES

8. *Will there be a need for additional lands to carry out the intended works under this subproject?*
☐ Yes ☐ No
9. *If 'Yes', the required lands presently belong to:*

<input type="checkbox"/> Municipality	Approx. amount (decimal):
<input type="checkbox"/> Government – Khas & other GOB agencies	Approx. amount (decimal):
<input type="checkbox"/> Private citizens	Approx. amount (decimal):

10. *The required lands presently used for (in cases of municipal & government lands, the users may be authorized and unauthorized):*

- ☐ Agriculture No. of persons/households using the lands:
- ☐ Residential purposes No. of households living on them:
- ☐ Commercial purposes No. of persons using them: No. of shops:
- ☐ Other Uses (Specify:) No. of users:

11. *How would the ULB obtain the required lands?*

- ☐ Acquisition as per Land Acquisition Ordinance
- ☐ Directly purchase from the owners
- ☐ Voluntary donation
- ☐ Other means (Specify:)

In cases of *Repair/Renovation and Improvements/Expansion* of existing facilities on *Municipal* lands:

12. *Businesses that will be displaced from rented municipal premises/buildings:*

- Permanently:* No.: Business types:)
- Temporarily:* No.: Business types:)

13. *Number of businesses/trading activities that would be displaced from Municipal facilities like kitchen markets and other areas/spots:*

D. ADDITIONAL INFORMATION ON INDIGENOUS PEOPLES (IPs)
(In addition to the information under Section C)

14. *Names of IP community members and organizations which participated in Social Screening:*

.....

.....

.....

.....

.....

15. *Total number of would-be affected IP households:*

16. *The would-be affected IPs households have the following forms of rights to the required lands:*

- ☐ Legal No. of households:
- ☐ Customary No. of households:
- ☐ Lease agreements with the government No. of households:
- ☐ Others (Specify:) No. of households:

17. *Social concerns expressed by IP communities/organizations about the works proposed under the subproject:*

.....

.....

.....

.....

.....

.....

18. *The IP community and organizations perceive the overall social outcomes of the subproject:*

☐ Positive

☐ Negative

☐ Neither positive nor negative

This Social Screening Form has been filled in by:

Name: Designation:

Signature: Date:

Name & Signature of Participants in Social Screening:

	Name	Signature	Date
1.
2.
3.
4.
5.
6.
7.

ENVIRONMENTAL FORM

Type of Environmental Impact			
Sl.		Yes	No
1.	Potential Environmental Impact during Construction phase?		
	• Felling of trees/ clearing Vegetation		
	• Potential impact on aquatic (water) Environment?		
	• Socio-economic (Traffic congestion, Health & Safety, archaeological, employment generation)		
2	Potential Environmental Impact during Operational phase?		
	• Felling of trees/ clearing Vegetation		
	• Potential impact on aquatic (water) Environment?		
	• Socio-economic (Traffic congestion, Health & Safety, archaeological, employment generation)		

Prepared by
(SAE/AE)

Checked by
(AE/XEN)

Recommended by
(CEO/Panel Chairman)

Approved by
(Mayor/ Administrator)

Note : ***Attached Annexure 9 (A2) must be filled up properly for each and every sub- project schemes by PIU(Individual Environmental Consultant)***

Form 2: Environmental Screening

Name of ULB :

Name of sub project:

Potential Environmental Impact

during Construction Phase:

a) Ecological impacts: (important sub-projects include storm drain, bridge, box culvert, and boat landing jetty)

• Felling of trees	Significant	Moderate	Minor	Number of trees-
• Clearing of vegetation	Significant	Moderate	Minor	
• Potential impact on species of aquatic (i.e., water) environment	Significant	Moderate	Minor	

b) Physicochemical impacts: (all sub-projects)

•Noise pollution	Significant	Moderate	Insignificant
•Air pollution	Significant	Moderate	Insignificant
•Drainage congestion	Very likely	Likely	Unlikely
•Water pollution	Significant	Moderate	Insignificant
•Pollution from <i>solid</i> construction waste	Significant	Moderate	Insignificant
•water logging	Significant	Moderate	Insignificant

c) Socio-economic impacts: (all sub-projects)

• Traffic congestion	Very likely	Likely	Unlikely
• Health and safety	Significant	Moderate	Insignificant
• Impact on archaeological and historical	Significant	Moderate	Insignificant
• Employment generation	Significant	Moderate	Insignificant

1. Potential Environmental Impact during Operational Phase:

d) Ecological impacts: (important sub-projects include storm drain and boat landing jetty)

• Potential impact on species of aquatic (i.e. water) environment	Significant	ModerateMinor
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e) Physicochemical impacts: (all sub-projects)

• Potential air quality and noise level(especially for road)	Improvement	No-improvement	Deterioration
• Drainage congestion (especially for drain)	Improvement	Minor Improve	No Impact
• Risk of Water pollution (especially for storm drain and jetty)	Significant	Moderate	Minor

• Pollution from solid waste (especially for SWM, and market)	Improvement	No-improvement	Deterioration
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f) Socio-economic impacts: (all sub-projects)

• Traffic (especially for road, bridge, box culvert, bus/truck terminal)	Improvement	No-improvement	Adverse
• Safety	Improvement	No-improvement	Adverse
• Employment generation	Significant	Moderate	Minor

2. Summary of Possible environmental impacts of the sub-project:

3. Category of sub-project: (follow Table 1 of EMF)

- a) According to ECR 1997: **Green / Orange A / Orange B / Red / Not Listed**
- b) According to WB classification : Category B / Category C

4. Proposed mitigation measure (follow Appendix I or Table 9 of EMF as appropriate):

During construction phase:

During Operational Phase:

5. Overall Comments:

6. Prepared by:

7. Reviewed by:

(Signature, Name, Position, and Date)