

# Proposed Meeting Schedule

April 01 to May 03, 2019

Day and Date	Activity Details
Monday, April 1, 2019	Meeting with SDC Meeting with PMU, LGED
Tuesday, April 2, 2019	Meeting with Hon'ble Minister, LGRD&C Team meeting at WBOD
Wednesday, April 3, 2019 Afternoon	Meeting with Mr. Abul Kalam Azad, Principal Coordinator, SDG and Dr. Gawher Rizvi, Adviser to the Hon'ble Prime Minister at PMO
Friday, April 5, 2019	Weekend
Saturday, April 6, 2019	Field Trip to Narayanganj City Corporation (NCC): Kwabena, Zulkernine, Akhtar, Shehab, Akram
Sunday, April 7, 2019 Start at 10am	<b>Review meeting – LGED:</b> Kwabena, Zahed, Zulkernine, Akhtar, Kamruzzaman, Hasib, Shehab, Akram Project Director ---- overall project status presentation in line with semi-annual report, previous aide memoire agreed actions, and project performance since the last mission. WB mission Comments/detailed discussions/clarification seeking, verification of data, etc.: <ul style="list-style-type: none"> <li>■ Social and Environmental safeguards</li> <li>■ Fiduciary (Procurement + FM)</li> <li>■ Institutional development and capacity building</li> </ul>
Monday, April 8, 2019	<b>Field trip to Bhaluka/Trishal:</b> depart Dhaka at 8am? (to be finalized by Mehrin and Kaium); with 12-15 Media personnel, LGED Staff, WB Staff – [Kwabena, Zahed, Kaium, Mehrin, Akhtar, Zulkernine, Shehab]
Tuesday, April 9, 2019	<b>Review meeting at BMDF:</b> Kwabena, Zahed, Zulkernine, Akhtar, Kamruzzaman, Hasib, Shehab, Akram Project Manager ---- overall project status presentation in line with semi-annual report, previous aide memoire agreed actions, and project performance since the last mission. WB mission Comments/detailed discussions/clarification seeking, verification of data, etc.: <ul style="list-style-type: none"> <li>■ Social and Environmental safeguards</li> <li>■ Fiduciary (Procurement + FM)</li> <li>■ Institutional development and capacity building</li> </ul>
Wednesday-Thursday April 10-11, 2019	<b>Field trip to Gopalganj, Madaripur, Shariatpur (MGSP):</b> depart Dhaka at 8am? (to be finalized by LGED); LGED Staff, WB Staff – [Kwabena, Akhtar, Zulkernine, Shehab]
Friday-Saturday April 12-14, 2019	Weekend + Bangla New Year's Day
Monday, April 15, 2019	<b>Review meeting at LGED/BMDF:</b> Results Framework/Legal/M&E/Results/

Tuesday, April 16, 2019	<b>Field trip to Saidpur&amp; Rangpur City Corporations:</b> depart Dhaka at 7.30 am on NOVO Air and return on 7.30pm flight to Dhaka (to be finalized by Bank Travel Agency + LGED); LGED Staff, WB Staff – [Kwabena, Zahed, Stephanie, Akhtar, Zulkernine, Shehab, Akram]
Wednesday, April 17, 2019	<b>Review meeting at LGED/BMDF:</b> Stephanie to continue with M&E etc. rest of Team members to start drafting AM
Thursday, April 18, 2019	<b>Field trip to Comilla:</b> depart Dhaka at 8am? (to be finalized by Bank Travel Agency + LGED); LGED Staff, WB Staff – [Kwabena, Zahed, Stephanie?, Akhtar, Zulkernine, Shehab, Akram]
Friday, April 19, 2019	Kwabena will leave for Maldives
Saturday, April 20, 2019	Kwabena in Maldives
Sunday, April 21-27, 2019	<b>Field trip to BMDF ULBs:</b> depart Dhaka at 6am? (to be finalized by Bank Travel Agency + LGED); LGED Staff, WB Staff – [Zahed, Akhtar, Zulkernine, Shehab, Akram]. AM submission by all team members to be received by 27 April – COB.
Monday, April 29, 2019 to Tuesday, April 30, 2019	<b>Finalization of Aide Memoire:</b> All team members
Wednesday, May 1, 2019	Public Holiday
Thursday, May 2, 2019	Check-out meeting with CMU Wrap-up with Local Government Division (LGD)